

FREEDOM OF INFORMATION REQUEST

Request is hereby made to the State Budget Office, pursuant to the provisions of Article 1, Chapter 29B of the West Virginia Code, to inspect or obtain copies of the following public record(s), with copies of existing reports at the price of Fifty Cents (\$0.50) per page, minimum charge of Ten Dollars (\$10.00), and at the price specified by the Department for compiling the information, programming charges, or retrieving information from Archives.

The requester of any information provided pursuant to this request agrees the information obtained will not be utilized for any purpose or in any manner that violates any provision of the West Virginia Code.

PERSON MAKING THE REQUEST:

Name: _____

Address: _____

Phone: _____ Fax: _____

E-mail Address: _____

Date: _____

Unless this request is denied, the State Budget Office will make the public record(s) available for inspection or as copies as soon as practicable within five (5) days, excluding Saturdays, Sundays and legal holidays.

APPROVED/DENIED: _____

Signature: _____

Date: _____

REASON FOR DENIAL: _____
